



Licensing and Appeals Committee

Date: Monday 17 February 2014

Time: 10.00 am

Venue: The Scrutiny Committee Room, Level 2, Town Hall
Extension

Everyone is welcome to attend this committee meeting.

Access to the Scrutiny Committee Room

Public access to the Scrutiny Committee Room is over the bridge from level 2 of the old Town Hall building. **There is no public access from within the Town Hall Extension.**

The bridge has a moderate incline so if you have limited mobility you may wish to call 0161 234 3241 for information on alternative access.

Membership of the Committee

Councillors -

Austin, Chohan, Evans, Gillard, Grimshaw, Hitchen (Chair), Hughes, Lewis, Longsdon, Loughman, Ludford, Lyons, Ollerhead, Royle and Stone

Agenda

Page

- 1 **Urgent business**
To consider any items which the Chair has agreed to have submitted as urgent.
- 2 **Appeals**
To consider any appeals from the public against refusal to allow inspection of background documents and/or the inclusion of items in the confidential part of the agenda.
- 3 **Interests**
To allow Members an opportunity to declare any personal, prejudicial or disclosable pecuniary interest they might have in any items which appear on this agenda; and [b] record any items from which they are precluded from voting as a result of Council Tax/Council rent arrears. Members with a personal interest should declare that interest at the start of the item under consideration. If members also have a prejudicial or disclosable pecuniary interest they must withdraw from the meeting during the consideration of the item.
- 4 **Minutes**
To approve as a correct record the minutes of the meeting held on 16 December 2013 (enclosed)
- 5 **Hackney Carriage Fare Review – 2014/15**
The report of the Head of Planning, Building Control and Licensing and the Deputy Chief Executive (Neighbourhoods) is to follow
- 6 **Review of Hackney Carriage Advertisement and Livery Policy**
The report of the Head of Planning, Building Control and Licensing and the Deputy Chief Executive (Neighbourhoods) is to follow
- 7 **Annual Report Street Collection Permits 2013/14** 1
The report of the Head of Planning, Building Control and Licensing is enclosed
- 8 **Exclusion of the public**
The officers consider that the following items contain confidential information as provided for in the Local Government Access to Information Act and that the public interest in maintaining the exemption outweighs the public interest in disclosing the information. The Licensing and Appeals Committee Hearing Panel is recommended to agree the necessary resolutions excluding the public from the meeting during consideration of these items.
An appeal process exists for members of the public who wish to appeal against the officers' recommendation for confidentiality. Anyone who does wish to appeal should contact the Governance Officer as soon as possible (preferably at least 48 hours) before the meeting.

- 9 **Compliance Quarterly Report: 3rd Quarter - 1 October 2013 – 31 December 2013** 15
The report of the Head of Planning, Building Control and Licensing and the Deputy Chief Executive (Neighbourhoods) is enclosed
- 10 **Hackney Carriage/private Hire Driver licences issued under delegated authority between October – December 2013** 27
The report of the Head of Planning, Building Control and Licensing and the Deputy Chief Executive (Neighbourhoods) is enclosed

Information about the Committee

The Licensing and Appeals Committee discharges the duties of the Council in relation to a range of licensing and registration functions.

In general, decisions are made by the Committee under powers delegated to it under the Council Constitution and will not require to be referred to the Council for approval. Meetings are controlled by the Chair, who is responsible for seeing that the business on the agenda is dealt with properly.

The Committee has previously agreed detailed procedures for dealing with certain types of applications. The role of officers at meetings is to present reports and to give procedural or legal guidance to the Committee

Copies of the agenda are available beforehand from the reception area at the Main Entrance of the Town Hall in Albert Square. Some additional copies are available at the meeting from the Committee Officer.

The Council is concerned to ensure that its meetings are as open as possible and confidential business is kept to the strict minimum. When confidential items are involved these are considered at the end of the meeting at which point members of the public are asked to leave.

Sir Howard Bernstein
Chief Executive
Town Hall, Albert Square
Manchester, M60 2LA

Further Information

For help, advice and information about this meeting please contact the Committee

Officer: **Chris Shepherd**
Tel: 0161 234 3043
Fax: 0161 274 7017
Email: c.shepherd@manchester.gov.uk

This agenda was issued on **7 February 2014** by the Governance and Scrutiny Support Unit, Manchester City Council, Town Hall, Albert Square, Manchester, M60 2LA.